

	<b>Meeting Minutes</b> <b>Pax Christi Monthly Council Meeting</b>	<b>COMMUNITY COUNCIL</b>
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<b>Council:</b>	<b>Community Council</b>
<b>Meeting Date:</b>	<b>June 15, 2021</b>
<b>Minutes Prepared By:</b>	<b>Pat Nault</b>

<b>Attendees:</b>	Fr. Mike Byron <a href="mailto:mbyron@paxchristi.com">mbyron@paxchristi.com</a>	Patricia Hughes Baumer <a href="mailto:PatriciaBaumer46@gmail.com">PatriciaBaumer46@gmail.com</a>
	Carol Bishop <a href="mailto:cbishop@paxchristi.com">cbishop@paxchristi.com</a>	Bruce Koehn <a href="mailto:bkoehn9075@gmail.com">bkoehn9075@gmail.com</a>
	Carolyn Zucker <a href="mailto:Cmz668160@gmail.com">Cmz668160@gmail.com</a>	Nicholle Check <a href="mailto:n.check@comcast.net">n.check@comcast.net</a>
	Mark Chronister <a href="mailto:markchron@hotmail.com">markchron@hotmail.com</a>	Jacob Plourde <a href="mailto:jacobplourde@comcast.net">jacobplourde@comcast.net</a>
	Pat Nault <a href="mailto:pjnault@comcast.net">pjnault@comcast.net</a>	Dave Putrich <a href="mailto:dputrich@comcast.net">dputrich@comcast.net</a>
	Mike Schneider <a href="mailto:michael.schneider.cpa@comcast.net">michael.schneider.cpa@comcast.net</a>	Cecelia Cervantes <a href="mailto:ceciliayl@outlook.com">ceciliayl@outlook.com</a>
	Sue Fier <a href="mailto:sfier@paxchristi.com">sfier@paxchristi.com</a>	Brad Schleif <a href="mailto:bradschleif@gmail.com">bradschleif@gmail.com</a>
	Phyllis Olson <a href="mailto:phyway@msn.com">phyway@msn.com</a>	Cindy Schuh <a href="mailto:cindyschuh@me.com">cindyschuh@me.com</a>
	Jeanne Roffee <a href="mailto:just.like.coffee@gmail.com">just.like.coffee@gmail.com</a>	Mary Frances Messer <a href="mailto:mfmesser@outlook.com">mfmesser@outlook.com</a>
<b>Absent:</b>	Dale Nelson <a href="mailto:dale.nelson1223@yahoo.com">dale.nelson1223@yahoo.com</a>	Debbie Hemann <a href="mailto:dhemann@paxchristi.com">dhemann@paxchristi.com</a>

**Opening Prayer:**

by: Patricia Hughes Baumer

**Call to Order:**

time 5:35\_PM, by: Patricia Hughes Baumer

**Approve Last Month Minutes:**

Moved to accept by: Mark Chronister, seconded by: Andy Leet

**Approved Revisions: None**

## **Fiscal 2021-2022 Budget - Sue Fier**

Sue Fier presented the budget. We went into the pandemic with a strong financial position and have increased our funds by almost \$1 Million due to donations, investment gains, and reduction in expenses. Need to get people back in the parish.

### **Revenues:**

To build the next fiscal year estimate, a 12-month period from April of 2020 through March of 2021 was used. We are budgeting very similar revenue contributions to the previous year at \$2,425,000. Anticipate more kids on campus this year than last and as a result there will be an increase in fees from last year but not compared to the year before last. Dividends on income are included in revenues. We will see more rent income from groups this year compared to last.

### **Expenses:**

Salaries: The biggest chunk of expenses is salaries. Planning a 3% increase in salaries and 1 added position. Budgeted more money for musicians with additional masses. 1 facilities person has gone full time from part time. Health care payments are down from last year due to people leaving and elected health coverage changes.

Clergy Services: Includes deacon dues and pastor salaries as well as clergy outside the parish that cover masses.

Archdiocese assessment: Increased roughly \$10 K. Last year had a credit from the archdiocese that effectively made the impact less.

Liability insurance: Down due to mass count being less

A staff Christmas party was added to the budget.

\$20K of laptops will hit this June along with new letterhead

Communications: Increase in budget due to increase in magazine mailing

Church Building: Professional services are up due to snow plowing. Opted not to plow the west end of the parking lot this past winter due to lack of need for spaces.

Utilities: Up a bit due to more activity in the building

Property Insurance: Up due to current year reduced rates. New property values go into effect and are close to what they were in 2020.

Worship: \$20K for worship video services to help with livestream. More music due to additional masses but similar to pre-pandemic. The environment budget includes flowers and Christmas trees as well as commemorative artwork to mark the pandemic we just came through.

Care and Support: More budgeted for things like Living Faith booklets to meet the needs of more people now at church.

Social Justice: Previous expenses were covered by the Community of Calling. So more is needed in the budget and may possibly be covered by C of C this year as well, but we cannot count on it.

Parish Outreach: Cash was donated last year but will be replaced by food this year. Overall budget will be slightly less than last year.

Faith Formation: Biggest cost is books and supplies, slight increase

Community life: \$76 K Food Linens, events like Cana Dinner. No detail, just a placeholder

Summary: We had a \$387 K surplus last year. Proposing a balanced budget for this year.

PPP loans: Applied for but opted to return those funds. Another program came out called Employee Retention Tax Credits \$380 K was received from the government. Intent of the program was to avoid unemployment and the expense thereof by providing means to retain people. These funds will be tracked in hopes of applying these to programs.

Acceptance of Sues Report: Nicholle Check firsts, Mark Chronister seconds. Will be in the newsletter for the entire parish.

#### **Lay Leadership Update** - Dave Putrich

Approved a grant to the Carlson school for X to attend sessions on Monday and Wednesday evenings and Saturday mornings. Goes on until mid-November

Calling to Leadership: Official event on Aug. 3 orientation night. Details of that evening are TBD.

Engagement: Reengaging as we welcome parishioners back. Our questions on agenda are important to gaining insight.

#### **Anniversary Mass Reminder** - Carol Bishop

Magazine is in the mail. Post cards are in the mail. This is a prayer card for the parish and includes info about masses this weekend. A 40-year celebration will occur after the Saturday 5 PM and Sunday 9 AM masses.

#### **Wednesday Liturgy** - Patricia Hughes Baumer

Afternoon Liturgy on Wednesdays: When will it return? Not a subject of discussion yet. Fr. Mike raised it with Scott Brazil. Was to be a part of Wednesday faith formation but has not worked out. Will keep it in the morning and will move it if there is a desire. Draws a different crowd in the morning vs the afternoon.

#### **Elevators:** - Pat Nault

Presented for the ACG Council, the need to update our elevators. Elevator 1 to the Pope John XXIII level has aging controls, water ingress, and a car and power unit are in fair condition. Elevator 2 near the nursery is no longer a model in production and controls are extremely difficult to obtain. The car and power unit are in good to very good condition. Code changes for elevators are coming in 5 years and will require updates to be made. Quotes were obtained from three vendors reflecting updates and water ingress fixes and supplied to the council. Controls will be non-proprietary so as to increase future availability and lower cost.

The ACG Council recommends we move ahead with the project after a thorough review of the proposals submitted. Final decision on the contractor will reside with the Parish Director, Pastor, and Director of Operations.

#### **Community Council Retreat:** - Carol Bishop

Purpose would be to focus on how to encourage people to come back. Make sure we are all on the same page and pulling in the same direction. It will likely take a conversation on where we are at and where we are headed. Longer than just an hour. When will the dust settle and how long will it take? Should we do some demographic analysis? We are an aging parish and need to plan for leadership succession. When? Welcome anyone to participate in planning for this. Maybe sometime in August to have this event. Another possible topic is to take a look at how the council functions. Do we need more time each month? Cecilia asked, given that half of council members are not continuing, could some of us join on that retreat with the new members? Lots of head nods. Anyone interested should contact Carol. A doodle will be sent out to select possible dates.

**Pastor Comments:** - Fr. Mike

Strategic Plan: The Plan assumed everything going on was going to keep going on. Assumptions have changed. Leadership council should acknowledge that and not be beholden to the plan that it is a rigid frame. Liturgically we are very fluid and the office has reopened. We are feeling more like it used to be with people in the building. Should it be always the way it used to be? It is gift to rethink how we operate here.

**Synod:** It is moving forward. Mike sits on a pastoral advisory committee to that. Test marketing of small group materials was bad and turned into a teaching moment for bishops. This came as news to the bishops. This should be a listening process. What helps Fr. Mike gave feedback hoping it will be heard. We may deviate a little on how we do these small groups. We don't want to just listen to what bishops have to tell us. There has been an over emphasis on process and not on why we are doing this. Next step is coming up this fall with 6 sessions over 8 weeks. Requires a small group leader and a scribe for each group. Practice sessions with parish staff went well. Good discussion came out of it. Feedback from these small group sessions will be taken by the archdiocese.

**Adjournment:** Moved to adjourn by Mark Chronister, seconded by [REDACTED], time 6:37 PM



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**

**ARTS, CAMPUS,  
 & GARDENS**

<b>Council:</b>	<b>Arts, Campus and Garden Council</b>	
<b>Meeting Date:</b>	<b>June 15, 2021</b>	
<b>Minutes Prepared By:</b>	<b>Julie Tyler and Matt Kleffner</b>	
<b>Attendees:</b>	Ann Higgins <a href="mailto:ann.d.higgins@gmail.com">ann.d.higgins@gmail.com</a>	
	Tom Scheller <a href="mailto:tom.scheller.ch@gmail.com">tom.scheller.ch@gmail.com</a>	Julie Tyler <a href="mailto:1958jtyler@gmail.com">1958jtyler@gmail.com</a>
	Kevin Roth <a href="mailto:kinoroth@yahoo.com">kinoroth@yahoo.com</a>	Mike McCabe <a href="mailto:EPmadelia@gmail.com">EPmadelia@gmail.com</a>
	Matt Kleffner <a href="mailto:kleffner@gmail.com">kleffner@gmail.com</a>	
	Pat Nault <a href="mailto:pjnault@comcast.net">pnault@comcast.net</a>	Ken Reineccius <a href="mailto:kreineccius@paxchristi.com">kreineccius@paxchristi.com</a>
<b>Absent:</b>	Carol Coburn <a href="mailto:42carolcoburn@gmail.com">42carolcoburn@gmail.com</a>	Tish Osborn <a href="mailto:tis4tish@me.com">tis4tish@me.com</a>

**Opening Prayer by - 5 minutes**

**Call to Order:** Meeting in Room 131 called to order by Pat Nault at 7:00 pm

**Approve Last Month Minutes:** Moved to accept by Kevin, seconded by Tom

**Approved Revisions: None**

**1. Community Council Report – Pat - 5 minutes**

See Community Council Minutes for details

**1. Saying goodbye to our outgoing council members**

- a. Gift for each person leaving and a huge thank you

**2. Rebranding and signage design project status**

- a. Nick Markel designs
  - i. Submitted our feedback to Nick on colors, etc. Need a final meeting with Nick, in person. Will contact Nick.
- b. Need one or two to follow-up with Nick and finalize design.

**3. Elevator Modernization Project Update**

- a. ACG action/recommendation and outcome
  - i. Modernization for #1 \$142000, #2, 111,000 in plan (2024), we came in below that
  - ii. Thyssenkrupp – will come out to talk to Fr. Mike and Carol, so T can hear our concerns
    - 1. T would provide non-proprietary equipment
  - iii. \$117 and \$91 in 2006, we are close to that now.
  - iv. Hopefully installed by October/November of this year
  - v. Presentation on elevator given to Community Council
  - vi. Requested to come back to Community Council with final number

#### 4. Discernment process

- a. Welcome to our new members
  - i. Paul Cress
  - ii. Tony Andersen
  - iii. Katherine (Kate) Hanson
  - iv. Dan Ward
  - v. Renee Lubratovich
- b. A number of fresh faces for next year, only one returning member

#### 5. Gardening Discussion

- a. Possibility of hiring a coordinator?
  - i. Manage garden projects/maintenance
  - ii. Previously proposed hiring an intern to coordinate, Leadership Development turned us down as not developing leadership.
  - iii. Recommend now we make a more direct request to Community Council for full/part/seasonal time staff to coordinate. When we get back to normal, maintenance don't have time to be outside. Inside doing setup, teardown, hospitality.
  - iv. Student, industry experience? Council should write a job description. Coordinating with councils? Volunteers? How many hours? Year round job or not? What about just contracting certain parts, whatever scale of activities. We hire contractors for HVAC, interpreters, etc., lawn mowing, weed control.
  - v. Seasonality strongly suggests contracting. Maybe get a landscaper to come it and tell us what to do? Could consider Natural Shores' maintenance team
  - vi. Next step writing list of work, skillset required, then decide is it employee or contractor?
    - 1. Ad hoc committee – Form the committee and meet – Paul Cress, Tish, Matt K., Ken, Peg Musegades, Paul Musegades, Veronica Malone

#### 6. St Francis of the Woods update

- a. Plantings all done 1300 plants on St. Francis garden from Natural Shores. Eagle scout project available to plant the Pax Christi part.

**Adjournment:** Moved to adjourn by Julie, seconded by Kevin

Future minutes:

July NO MEETING

August

September

October

November

December



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**



<b>Council:</b>	<b>Care and Support Ministry</b>	
<b>Meeting Date:</b>	<b>June 15, 2021</b>	
<b>Scribe:</b>	<b>Marge Dubbelde</b>	
<b>Attendees:</b>	Mary Lillicrap	Carolyn von Weiss
	Mary Boerner	Diane Scott
	Cindy Schuh	Gerri Baumgartner
	Marge Dubbelde	Anita Lang – New member visitor
	Jean Thoresen-Director Care and Support	Mary Lou Alesso – New member visitor
		Phillis Bennett – New member visitor
<b>Absent:</b>	Lisa Schuette	

**Call to Order:** Meeting was called to order at 7:07pm by Cindy. The meeting was held at Cindy’s home.

**Opening Prayer/Reflection:** We discussed the final pages of *Be Merciful* by Bill Huebsch.

Cindy introduced the new members: Anita Lang, Mary Lou Alesso and Phillis Bennett. Each member spoke a little about themselves and their background and connection with Pax Christi. The new members were welcomed by the group.

Our Mission Statement states that through acts and words, we respond with a compassionate presence for all those in search of support and belonging. Members shared a time when they felt a compassionate presence through acts and words.

**Approve last month’s minutes:** Moved to accept by Mary L. and seconded by Diane S.

- Community Council Update:** Cindy presented a brief summary of the meeting which was held earlier tonight. This update included the plans to celebrate the 40<sup>th</sup> Anniversary of Pax Christi, which will be held this coming weekend. Please refer to the minutes for all updates.
- Onboarding New Members:** Cindy and Mary L. talked about the onboarding process of our three new members. Each member has been assigned a mentor, and this mentor will assist with their transition as needed. These mentors are: Carolyn for Anita, Lisa for Mary Lou and Marge for Phillis.

Our council will also put together a welcome manual for new members. This book will include our Mission Statement and Values, as well as explain the function of the different ministries in our Care and Support Council. Other items to include will be discussed at an upcoming meeting with the Ad Hoc members which is scheduled for June 28<sup>th</sup>.

The new members will join all new council members for orientation on August 3<sup>rd</sup>.

## Action Items for this Topic

Action Item(s)	Owners:	Target Date:
Develop a Guide Book	Mary L, Lisa and Marge	August 1st

3. **Director's report:** Jean discussed the theme that will be used by the Association of Pastoral Minister Coalition for 2020/2021 and suggested we incorporate this theme as well as we plan formation and education topics for the Shared Ministry Gatherings. The theme is "Emerging Together" and will be very helping as we transition back into our ministries.

Please review the Director's Minutes for other updates.

4. **Blessings of Ministers who are departing:** Jean shared a blessing for those ministers who are leaving the council after generously remaining on the Care and Support council for an additional year. Those departing are Cindy Schuh, Diane Scott and Gerri Baumgartner. These members will be greatly missed.

**Next meeting will be August 17<sup>th</sup> at Pax Christi Church,** and this will be the first meeting of the year.

Scribe: Mary Boerner

Meeting was adjourned at 8:30pm. Motion was made by Cindy and seconded by Mary L.

Refreshments and dessert were enjoyed by all following the meeting.



	<b>Meeting Minutes</b> <b>Pax Christi Monthly Council Meeting</b>	<b>Communications</b>
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<b>Council:</b>	<b>Communications Council</b>	
<b>Meeting Date:</b>	<b>June 15, 2021</b>	
<b>Minutes Prepared By:</b>	<b>Nicholle Check</b>	
<b>Attendees:</b>	Dave Wagner (New Member)	Sara Byerley
	Brad Schleif	Nicholle Check
	Andrea Ward (Director)	
<b>Absent:</b>	Matthew McNeil (on leave through July)	

**Call to Order:** 6:42 by Nicholle

**Approve Last Month Minutes:** Moved to accept by \_\_\_\_\_, seconded by \_\_\_\_\_

**Approved Revisions:**

**Topic Description**

The topic description usually comes from the agenda. It is a short phrase characterizing the general subject.

**Discussion:** A brief summary of the key issue discussed. It should characterize the discussion without any direct recording of the conversation. The length of this summary may depend on the amount of time spent on the topic. A typical summary is no longer than one or two sentences.

**Decisions:** A brief listing and description of decisions made at this meeting related to this topic.

**Action Item(s) for this Topic**

<b>Action Item(s)</b>	<b>Owner</b>	<b>Target Date</b>
A brief description of the action step.	The person(s) assigned to complete this action item.	The target date for completion of this item.

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**Adjournment:** Moved to adjourn by \_\_\_\_\_, seconded by \_\_\_\_\_, time \_\_\_\_\_

**Scribe schedule for meetings:**

June 15 Nicholle Check

July 20 Social event--no meeting

August 17 Begin new rotation in alpha order (remove Brad from rotation, add Nicholle)



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**

**Finance and Development**

<b>Council:</b>	<b>Finance &amp; Development Council</b>	
<b>Meeting Date:</b>	<b>June 16, 2021</b>	
<b>Minutes Prepared By:</b>	<b>Jeanne Roffee</b>	
<b>Attendees:</b>	Mark Chronister	Dave Faulise
	Jay Jensen	Mike Kennedy
	Bill Kozik	Jerry Marick
	Lindsey Perkins	Jeanne Roffee
	Jeff Schuh	Renee Stapleton
	Sandy Towey	Zach Wallace
	Sue Fier, Finance Director	
<b>Absent:</b>	Bruce Koehn, Trustee	Fr. Mike Byron, Pastor

**Call to Order:** Meeting called to order at 5:40 by Mark Chronister, Chair

**Approve Last Meeting Minutes:** Moved to accept by Renee, seconded by Dave.

**Community Council Report:** Mark Chronister reported on the Community Council meeting. Details will be contained in the minutes of the Community Council.

**Monthly Financial Review:** Sue reviewed the highlights of last month's financial statements which are detailed in her report to the Council.

**Investment Review**

- Jeff reported the Capital Reserve equity ratio was 44.64%. The equity ratio is limited not to exceed 45 % of the Capital Reserve total balance; adjustments are made monthly if needed. The 45% ceiling is for the Capital Reserve and Leadership Development accounts, each individually. Per Dave, he had calculated that looking at all financial accounts, Pax has about 19% exposure to equity.
- Vanguard had a .74% return and the blended return with Stonebrdige was .48%
- We may need to review the exposure of the account numbers on Google Drive for Vanguard. Sue and Carol are the only two who have access.
- Dave commented that we should consider a higher equity exposure. It will be considered.

**Pandexit Discussion:**

- a. Sue shared that the processes have been communicated in multiple ways. Parking lot Mass will be discontinued at EOM and the 11am Mass returns. No registrations are needed, and seating is open. The Bishops have lifted all restrictions as of July 1, 2021. The Sunday 9am Mass will be the only mask-required Mass.
- b. Front Desk volunteers have returned.
- c. Groups are meeting in the building; no food is being prepared.
- d. Many funerals are scheduled for June and July.
- e. Next year will still be a hybrid mode for working. Technology is working on this for meetings as well.
- f. The Saturday 5pm will continue to be live-streamed. This was anticipated pre-pandemic. Many care facilities, etc have requested.
- g. Wine will not be served.

**Pandemic Risk Management Update:** Recently Mark, Sue, Jeff and Jeanne met to see if an update is needed. The 10% leeway in the budget will remain.

**Old/New Business:**

- a. Mark thanked Mile Kennedy, Dave Faulise and Renee Stapleton for there years of volunteer service on the Finance and Development Council. Sue presented each with a token gift of thanks. We all feel blessed to have new members join the Council.
- b. Mark applauded Sue's diligence in the continuing financial effort and in assisting with transitions. Sue volunteered to have a one-off meeting with the new members to assist and orient them.
- c. Jerry asked that the minutes reflect officially **the tremendous asset and professionalism that Sue always displays. Everyone agrees!**
- d. June Financial Statements will be late. A monthly review has been performed by Renee and Dave. There is a checklist to follow in the Tool Box on Google Drive. It takes 30-45 minutes. Sandy and Lindsey volunteered to do the Monthly Audit Review and Mark and Renee volunteered to help with the transition. Noted that Bremer has a picture of all needed signatures.
- e. Question: Is there a 5 year plan?  
Answer: Sue explained that the Arts, Campus and Garden Council has a long range plan that is updated every year. For example, this year all computers are being replaced.
- f. Mark indicated he would like to host a social gathering for all at his home in July. Kindly indicate what night of the week works for you.

**Adjournment:** Moved to adjourn by Zach, seconded by Jerry

**Next Meeting:** There is no council meeting in July. The next Finance and Development Council meeting will in August, exact date is TBD, but likely the 17th or 18th.



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**

**Justice Council**

<b>Council:</b>		<b>Justice</b>			
<b>Meeting Date:</b>		<b>June 15, 2021</b>			
<b>Minutes Prepared By:</b>					
<b>Attendees:</b>	x	Joan Howe-Pullis, Staff	x	Mary Lanners	
		Jim Buckman	x	Anna Madison	
	x	Cecilia Cervantes (Chair)	x	Miriam Porter	
	x	Hilda Green	x	Wayne Ward	
	x	Pat Hanson	x	Terese Waters-McCabe (Chair)	
<b>Guests:</b>	Angela Senander				

Meeting called to order at 6:54 by Terese Waters.

**Approve Last Month Minutes:** moved by Wayne Ward, seconded by Pat Hanson

- 1) Community Council Report- Cecilia – “Please refer to the Community Council minutes.”
- 2) Meet new members - Martha Petry (not present) and Angela Senander – Angela comes with much relevant experience. She has a PhD and is a theologian and is a published author.
- 3) Announcement of new chairperson -Mary Lanners is our new chairwoman.
- 4) Update from Joan on justice events. Money in budget for 6 speakers and 2 Just Matters plus, hopefully, the retreat. Wrapping up Just Matters sessions for this year. Next one in August. Grant Board featured in August magazine.
- 5) Update from Wayne on potential all-parish retreat on Racial Justice possible combination with Lay Leadership. Hoping to gather an ad hoc committee. Council suggested names. Wayne will follow up.
- 6) Update on Climate Justice ActionTeam from Mary/Terese. The St. Francis Garden work is complete until the Fall. There are still many opportunities for involvement of which Peg Musegades keeps us well-informed.
- 7) Thanks to our outgoing members Anna, Jim and Terese.



Meeting Minutes  
Pax Christi Monthly Council Meeting

Lay Leadership Development  
& Engagement Council

<b>Council:</b>	<b>Lay Leadership Development and Engagement</b>
<b>Meeting Date:</b>	<b>Tuesday, June 16, 2021</b>
<b>Minutes Prepared By:</b>	<b>Clarissa Lobo</b>

<b>Attendees:</b>	Dave Putrich, Chair	<a href="mailto:dputrich@comcast.net">dputrich@comcast.net</a>
	Maura Schnorbach	<a href="mailto:mschnorbach@paxchristi.com">mschnorbach@paxchristi.com</a>
	Kate Lohrenz	<a href="mailto:katelohrenz@gmail.com">katelohrenz@gmail.com</a>
	Cheri White	<a href="mailto:blueskycw@comcast.net">blueskycw@comcast.net</a>
	Lisa Sheldon	<a href="mailto:lschleper@gmail.com">lschleper@gmail.com</a>
	Clarissa Lobo	<a href="mailto:Clarissa.lobo@cbburnet.com">Clarissa.lobo@cbburnet.com</a>
	Sheila Ward	<a href="mailto:wardsheila007@gmail.com">wardsheila007@gmail.com</a>
	Jack Kegel	<a href="mailto:j.kegel47@gmail.com">j.kegel47@gmail.com</a>
<b>Absent:</b>	Doug Scott	<a href="mailto:dougscott@bex.net">dougscott@bex.net</a>

**Dinner:** The group met at 6:30 in the St. Francis Shrine at Pax Christi.

**Call to Order:** Meeting called to order at 6:40 by Dave Putrich.

**1.1 Opening Prayer:** Dave

**1.2 Introductions and Welcome to new members-** We welcomed Sheila & Jack

**1.3 Ice Breaker:** What's the worst job you ever had?

**1.4 Approve May Minutes**

May minutes were approved without any additions or corrections. Lisa motioned to move, Cheri seconded.

**1.5 Community Council Update:**

Dave gave an update from the Community Council meeting. For details, see minutes of the Community Council when distributed next month.

Two Elevators need to be replaced due to the age.

We touched on the **4 questions**

**1.6 Co-chairs for '21-'22**

Lisa Sheldon & Clarissa Lobo

**1.7 One Key Goal:**

Dave spoke about the Lay Leadership grant

1: Review road map-Continue to work on the presentation & Tool Box

2: Next meetings and activity: Orientation Night on 3 Aug

3: Pipeline - Maria

4: Items to be added to Leadership Toolbox: Grant application process and the criteria should be laid out in the toolbox

**1.8 40<sup>th</sup> Anniversary Celebration** – There will be a small celebration after Mass on June 19, 2021

**1.9 Dave's comments:** Dave thanked all the Lay Leadership members. He spoke about Publicizing the availability of Lay Leadership grant. Add more stuff to the toolbox. Vatican 2 can be our focus. Send all ideas about 4 questions to Carol Bishop

**1.10 Maura's comments:**

Maura applauded the success of 28 people joining the Councils this year. Fr Mikes & Carol involvement in recruitment was greatly beneficial. Spreadsheet suggested by Cheri has been useful and should be built on.

**1.11 Meeting Adjourned at 7:55:** Cheri moved to adjourn. Lisa seconded.



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**

**Lifelong Faith Formation**

<b>Council:</b>	<b>Lifelong Faith Formation</b>	
<b>Meeting Date:</b>	<b>June 15, 2021</b>	
<b>Minutes Prepared By:</b>	<b>Andy Leet</b>	
<b>Attendees:</b>	Andy Leet -Chair	Scott Brazil
	Jeanne Carsello	Barb Hokanson
	Maddie Lenius (First 15 Minutes)	Sue Smith (new council member)
	Jeanene Klecker (new council member)	
<b>Absent:</b>	Barb Truempi	Gary Shipp

**Call to Order:** Meeting called to order at 7:00 PM by Andy Leet

1. **Opening Prayer and reflection on Vatican II statement:** Prayer for Peace (All)
2. **Thanks to Maddie for serving on the LFFC for the last two years.** She will be attending St. Ben’s this fall—art, English, theology, and education are her interest areas. What was best about serving on LFFC? Important to participate and become involved; also enjoyed making connections/new relationships.
3. **Welcome to new council members**—Sue Smith, Jeanene Klecker, and Patti Christensen (unable to make it to this meeting). Sue been a member since early 80’s and was drawn to LFFC because two friends nominated her; she recognizes that a lot of work is put into various events by people and she wants to serve and help with those. Jeanene has been a member for 30 years and had been involved in RCIA and working with kids and felt drawn to LFFC after a long period of discernment.
4. **Approve Last Month Minutes:** Motion moved by Scott Brazil and seconded by Jeanne Carsello /no corrections
5. **Community Council Meeting Update** – Andy  
Please refer to the Community Council minutes.
6. **Faith Formation Department Update** – Scott  
Nothing to report beyond what had been given already. In-person faith formation in the fall, but also continuing online format for those parents that want that. Registration sent out in mid-July; in-person would help build a sense of community. Any assistance needed for recruiting catechists? Likely not, and no staffing of tables needed at mass now. More decisions to be made in August.
7. **Postcard Campaign for Middle School Students**--Jeanne and Barb have mailed their postcards and Gary will be mailing his out soon. Scott will be touching base with Jessie tomorrow about a postcard campaign for high school students.



- 8. LFFC Leadership**—Barb and Gary will be co-chairing next year, with Barb serving as the LFFC representative to the Community Council and Gary serving as chair at the LFFC meetings. Who will be secretary next year and take meeting minutes—single person or rotate among members each month? Possibly Jeanne? Template for minutes is found on the Pax Christi lay leadership toolbox—a blank form is available in each month’s folder on the LFFC GoogleDrive.
- 9. Potential Activities for 2021-2022**—keep synod schedule in mind (will run mid-September through mid-November—archdiocese recommends that adult faith formation opportunities not be offered during this period so that emphasis is on the synod. Synod will have videos and discussion groups). Despite synod schedule, advent evens could be offered (such as prayer series?). Andy suggested that LFFC meet with Jessie, Evan, Renee, and Scott early in the year to learn how LFFC can help/support the faith formation staff with their mission to the youth, which needs rebuilding after the pandemic. Jeanene has indicated that she would be interested in working on the youth side of things. We had previously talked about having two permanent sub-groups within LFFC—one for the youth side and another for the adult side; this would be a more balanced approach. For adult events, possibly offering Bishop Barron video/discussion on Michelangelo, offering a series on World Religions (five parts, but registrants don’t need to attend all sessions—interreligious dialogue, Judaism, Islam, Hinduism, Buddhism; 45 minutes/1 hour speaker and 30 minutes of discussion; 125 people had registered when it was offered at Scott’s former parish), and the book club. Other ideas? Opportunities where people would visit other places—day trip to see St. John’s bible at the Hill Monastic Museum in Collegeville or a trip to visit a mosque. Trip to shrine in Wisconsin offered a few years ago worked well. The parish was going to do a one-year series focused on the St. John’s Bible, but that was delayed due to pandemic and now uncertainty about when that will actually happen. We’ve also talked about attending a Spanish mass at Assumption parish, as we have a relationship with Assumption.
- 10. Thanks to Andy for his service**—he will be discerning where his faith journey next leads him to. Working on LFFC has allowed him to meet new people and help build on council ideas and he has learned how things at Pax work; he’ll continue to be involved in Pax offerings and will continue tutoring kindergarteners at Blessed Trinity (magazine article about that likely coming out in August).
- 11. Conversation about Session Eight – “Patience” – of Ron Rolheiser’s *Living in the Sacred* book (All)**  
Council has traditionally discussed a book each year, but up to council about whether that continues. Discussion – Therese of Lisieux section says that holiness is doing God’s will and using the gifts we have. We don’t need to be extraordinary, but we can utilize our gifts in our everyday actions. Concept of meetings –remember that the power of grace comes out in gatherings. When you don’t know what else to do, go to a meeting (remember that Pentecost came out at a meeting). Idea of being patient during pandemic and learning new technology, such as Zoom to connect with others (woman in England and another in North Carolina attending Zoom Saturday *lectio divina* session offered by Scott).

## **12. Meeting Close - Lord’s Prayer**

**Adjournment:** 8:01 PM

**Next Meeting:** August 17, 2021 (location/mode to be determined)



**Meeting Minutes**  
**Pax Christi Monthly Council Meeting**

**Worship Council**

<b>Council:</b>	<b>Worship Council</b>
<b>Meeting Date:</b>	<b>June 15, 2021</b>
<b>Minutes Prepared By:</b>	<b>Jacob Plourde</b>
<b>Attendees:</b>	Cecelia Morris (chair), Donna Kasbohm (staff), Katie Lenius, Joe Meuwissen, Lekha Pauly, Jacob Plourde (Community Council Rep), Mary Wood, Jacquie Zetting. <b>Guests:</b> Beth Neubrech, and Shari Steffen. Claudine Fasching joined the retreat planning discussion.
<b>Absent:</b>	Elaine Scott

**Opening Prayer:** Vatican II Prayer for Justice was read by all council members.

**Call to Order:** The meeting was called to order at 7:00pm, by Mary Wood.

**Approve Last Month Minutes:** Approval took place online before submitting to Pax Christi staff.

**Approved Revisions:** N/A

**Community Council Update (Jacob):** Details are in the May Community Council meeting minutes.

**40<sup>th</sup> Anniversary Celebration Update (Joe):**

Joe gave an update on events this weekend. There are some talks around having another in-person celebration when pandemic restrictions are further lifted. Shari shared that she and Dave Putrich are working on creating a survey of all Pax members from 1981, to get their thoughts about their dreams when starting Pax, and why (if applicable) they left Pax.

<b>Action Item(s)</b>	<b>Owner</b>	<b>Target Date</b>
Shari will give an update on the survey at the next meeting.	Shari	8/17

**Topic Description: Mass of Loss**

**Discussion:** Donna, Mary, Cecelia and Phyllis Olson have started meeting to brainstorm ideas for the Mass of Loss and Hope. The goal of the mass is to recognize the losses of the past year and the hope we have for the future. Currently we are planning on having the mass on the weekend of July 31<sup>st</sup> and August 1<sup>st</sup>. Fr. Mike and Carol Bishop have given the approval for the worship council to move forward with the idea, but Fr Mike suggested we host it on a weekday evening for more flexibility.

After some discussion, the Worship Council came to the consensus that we would reach more parishioners with the Mass of Loss on a weekend. Cecelia has requested Fr. Mike's approval to host the mass on the weekend.

Planning will continue over email and Zoom. Shari volunteered to join the planning committee along with Cecelia, Phyllis and Donna.

**Action Item(s) for this Topic**

Action Item(s)	Owner	Target Date
Give some thought on what songs would be meaningful for the mass as well as review Donna's thoughts. Forward thoughts via email to Mary and Cecelia.	All	7/1
Give some thought to how the choir would be involved in the mass.	Choir Members and Donna	7/1
Come back with recommendation on how bell choir should be involved	Shari	7/1

**Worship Council Celebration:**

**Discussion:** All members were interested in meeting in-person sometime this summer to celebrate this year. All current and new members will be invited

Action Item(s)	Owner	Target Date
Cecelia will send out some dates of possible meeting dates, reply with what will works for you	All	7/1

**Retreat Planning (Singing the Psalms: From the Word to Our Hearts):**

**1: Group Reports:**

Cecelia reached out to Fr. Mike Joncas and he gave us his blessing to use his materials, and he would love the link to the virtual retreat!

**Content Development (Katie, Lekha):** A draft agenda and Goals/Objectives are in the Worship Council Google Drive. Katie and Lekha will continue to work to solidify the agenda and the length of the retreat may be extended to allow for more flexibility and/or more small groups and breaks. The group agreed that we would extend an invite to the new music director to speak.

Action Item(s)	Owner	Target Date
Solidify Agenda and length of retreat	Katie, Lekha	6/29
Find date to pre-record interview with Donna	Katie, Lekha	6/29

**Promotion (Joe, Claudine):** Claudine has drafted a promotional piece and has been working on a second draft for the Pax magazine. Claudine has also put all information in the Promote Link as well as talked over the phone with Andrea. The first article will be posted in the August edition of the Pax Magazine.

Action Item(s)	Owner	Target Date
Finish August Magazine Article and send to committee	Claudine	7/1

**Technology (Mary, Jacquie):** The retreat will be offered both in-person and live streamed. Zoom will be used for live-stream small group discussions. The committee talked about possibly recording the retreat and offering it for registered members. Copyright and Privacy rules will need to be double checked.

**Registration (Jacquie, Joe):** No Update at this time, registration can be set up through the promote link, they will need a finished timeline to set up registration.

**Evaluation (Jacquie, Joe, Elaine):** No Update

**Looking Ahead:**

Action Item(s)	Owner	Target Date
Get Evan the details to start creating the videos for retreat	All	7/14
Think about what resources will be needed for the retreat (virtual choir, sound techs, refreshment)	All	7/14

**Project Management:**

- Budget has been submitted to Carol and Sue
- Beth will join Content Development and Technology.
- Shari will join Promotion.
- A quick check in meeting was scheduled for June 29<sup>th</sup> from 7-7:30 via Zoom
- Zoom vs. In-Person – continue via zoom, Cecelia will use her account to send out links

Action Item(s)	Owner	Target Date
Reach out to Danielle Trovato to see if she is interested in joining a committee	Mary	6/29

**Adjournment:** Mary Wood adjourned the meeting at 9:00 pm.